



## 1. Academic Appeals

- 1.1. An Academic Appeal is a request for a review of a decision of an Assessment Board charged with making decisions on student progress, assessment and awards or, for a postgraduate research student, the outcome of a formal progress review
- 1.2. You can submit an appeal on one or more of the following grounds:
  - a) that there exist circumstances materially affecting the student's performance which were not known to the Examiners or progress review when the decision was taken and which it was not reasonably practicable for the student to make known to the Examiners or progress review beforehand;
  - b) that there were procedural irregularities in the conduct of the examinations and/or other assessment procedures, including assessment of coursework, of such a nature as to create a reasonable possibility that the result might have been different had they not occurred;
  - c) that there is evidence of prejudice or bias on the part of one or more Examiners or members of staff conducting a progress review; and/or
  - d) that there is evidence of inadequate assessment on the part of one or more of the Examiners or members of staff conducting a progress review.
- 1.3. Students are reminded that if their performance in assessment has been significantly affected by unforeseen circumstances, the Collaboration Partner would normally expect them to submit a claim for Extenuating Circumstances.
- 1.4. Submitting ECs in a timely manner will usually avoid the need to submit an academic appeal at a later date. Failure to submit ECs at the appropriate time may result in an Academic Appeal being dismissed.
- 1.5. All academic appeals must follow each Collaboration Partners own policy.